PRESERVED

App. F. IX-4

1930-1 (C. V)

File No. 108-30

Serial Nos. 6

Previous References
C. V Dft No 17-31

PRESERVED

Later References
C. V 49-32 (1-2)
AB 151-43-13

General and Revenue Secretariat.

Serial Nos. are

Part B for March 1932

SUBJECT.

Memorandum of duties to be assigned to the Assistant Superintendent Civil Veterinary Department.

P(6) To the Director of Agriculture
" Comptroller Treasury
" Secretary to Govt. of India in Finance Department No D 4709-19 dated 18/3/32

M.A. Rahman 13/8/32 Approves of a memorandum of duties

Duties of Asst Supdts C.V.D.

General and Revenue Secretariat | C.V. File No. 108 | of 193 O. | [App. F. III—2

Telegraphic Address: "Agri., Bangalore"
Code: 5th Edition A. B. C.

DEPARTMENT OF AGRICULTURE

MYSORE STATE.

In reply please quote in full the Nos. and indicative symbol given below.

BANGALORE,

20th February 1932.

Roc. 244 C.V. 16/ of 31-32.

FROM

LESLIE C. COLEMAN, ESQ., M.A., PH.D., C.I.E.
DIRECTOR OF AGRICULTURE IN MYSORE,
BANGALORE.

TO

B. T. Keshaviengar, Esq, B.A.,
Secretary to the Government of Mysore,
Development Department,
Bangalore.

SIR,

I have the honour to invite reference to this office letter No. Roc. 244 C.V. 16 of 31-32 dated 23-9-1931 regarding duties of Divisional Assistant Superintendents of the Civil Veterinary Department, and to request you to be so good as to obtain the early orders of Government in the matter.

I have the honour to be,
Sir,
Your most obedient servant,

D.L. Director of Agriculture.

NOTE—Contn. Sheet.

Kind ref^ce invited to paras 18 & 19 of the notes in the C.V. file 108-30 put up below.

If appd, dft approving the proposal re distribution of duties among Divisional Asst Supdts of the C.V.D. will be put up with the modifications proposed by the Dev. Secy in para 18 of his note.

Yes please

WD 70—GBPM—60,000—13-8-31.

Duties of Asst Supdts C.V.D.

3164

C.V. File No. 108 of 1930.

General and Revenue Secretariat

Dft Subd
Hdtto (CO)
8/3/32
Secy)

For approval
9/3/32

Brandreth's note refers & pages 18 & 19 in the file placed below.

5369

1st member)

mrs 9/3 9/3

The proposals of the Dir may be approved —

Secy
6970/32
11/3
11/3

Dft in the file modified & Subd
Hdtto CO
11/3/32

Secy)

For approval
11/3/32

Issue
mrs 12/3
14/3

To The Director of Agriculture. 6.
" Comptroller
" Rev. Accounts & Dy Secy of State.
No D.4709-19 & 18.9.32

Approves of a memorandum of duties to be assigned to the Asst Superintendents C.V.D.

G.R.S. App. F VI—G 2]

SUBJECT .....

.....

.....

Diary No. of letter replied to .....

Section C.V.

File No. 108-30

Serial No. 6

General and Revenue Secretariat

( )

the *193* .

Proceedings of the Government of His Highness the Maharaja of Mysore.

Date of issue ....18-3..... 1932.

Signed by ...for B.D.K.....

Read—

Correspondence ending with letter No. Roc 246 C.V. 11 of 31-32 d 23/9/31 from the Dir of Alfi submitting for the orders of Govt a memorandum of duties proposed to be assigned to the Asst Supdts. C.V.D.

Order thereon.—No. 17 d

The memorandum of duties as indicated in the appendix to this order is approved.

Dy Secy 9/3/32

To the Dir of Alfi.
" comptr.
" Rev. Cmr.
" Dy. cmrs of Dts.

HHO 8/3/32

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English Part ?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

approved.

MS 12/3

Appendix.

Here enter memo. of duties as given by Dir. ~~except grant of privilege to vet the~~ their checking of L & contingent bills.

App. F VI G 10.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS

Assistant Superintendents Civil Veterinary Dept.

Approves of a Memorandum of duties to be assigned to the

G. O. No. D. 4709-11 DATED: 18-3-32

May this be

i. printed ? } Yes
ii. treated as a standing order ? }
iii. published in the Gazette English Part ? } No
iv. translated ?
v. placed at the disposal of the press ?
iv. published in the Gazette Kannada Part ?

Approved 17/3

Assistant Superintendents civil Veterinary Department

Approves of a memorandum of duties to be assigned to the

17/3/32

17/3/32

S. O.

Government of his Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. D. 4709-19—C. V. 108-30-6, dated 18th March 1932.

Assistant Superintendents, Civil Veterinary Department.

Approves of a memorandum of duties to be assigned to the ——.

READ—

Correspondence ending with letter No. R. O. C. 244—C. V. 16 of 31-32, dated 23rd September 1931, from the Director of Agriculture, submitting for the orders of Government a memorandum of duties proposed to be assigned to the Assistant Superintendents, Civil Veterinary Department.

ORDER NO. D. 4709-19—C. V. 108-30-6, DATED 18TH MARCH 1932.

Approved.

B. T. KESAVA IYENGAR,
Secretary to Government,
Development Department.

To—The Director of Agriculture in Mysore.
The Comptroller to Government.
The Revenue Commissioner in Mysore. } with a copy of memorandum.
The Deputy Commissioners of Districts.

Exd.—P. S. R. N.

No. D. 4709-19—C. V. 108-30-6, dated 18th March 1932.

ANNEXURE.

DUTIES OF THE ASSISTANT SUPERINTENDENTS, CIVIL VETERINARY DEPARTMENT.

The Assistant Superintendents in the Civil Veterinary Department have each a territorial jurisdiction over two districts, and exercise administrative and technical duties pertaining to all veterinary matters in their area.

The chief duties of an Assistant Superintendent are enumerated below:—

Re Contagious diseases among animals.—(a) The Assistant Superintendents will supervise the work of all Veterinary Inspectors in their areas and are responsible for the effective control and suppression of all contagious diseases among domesticated animals.

(b) They will inspect localities most liable to outbreaks of contagious or serious nature and report the result of their inspection to the Superintendent. For this purpose they will have to maintain (in their offices) charts and registers for ready reference.

(c) They will submit a programme of their tours to the Superintendent at least one week before they proceed on tour, and in cases, where it may be necessary for them to proceed on tour urgently, they will inform the Superintendent of their action as early as possible.

(d) An Assistant Superintendent is expected to tour for at least 180 days during the year.

(e) While on tour, they will check the work of the Veterinary Inspectors with special reference to epidemics among bovines and other animals, and will check the cattle mortality registers with the Patels to note if any abnormal mortality with seasonal incidence had occurred in the villages, and to instruct the Village Officers to correctly maintain their registers.

(f) They will also inspect all incarcerated animals in the cattle pounds; and will advice the maintenance of good breeding bulls either by individual owners or by Village Panchayets.

(g) They will draft Veterinary Inspectors or their subordinates for duty from within their jurisdiction in emergent cases either to attend to outbreaks of contagious diseases or to assist the local Inspector during a Cattle Fair or show or to prevent the movement of cattle from infected villages or localities, as they are responsible for the general health of cattle and effective control and suppression of epizootics.

(h) While on tour, the Assistant Superintendents are required to send daily reports of work done to keep the Superintendent informed.

(i) They will check all Rinderpest outbreaks where failures of break downs after S.S. inoculation are reported, personally, before reporting the matter to the Superintendent.

(j) The Assistant Superintendents being responsible for the effective control and suppression of all contagious diseases in their area, they will decide if the occasion warrants, the enforcement of the rules under the cattle Disease Regulation in cases of outbreaks of scheduled diseases, whenever there is opposition and assist the local Veterinary Officer to effectively carry out preventive measures.

Re Veterinary Institutions.—(a) Asssistant Superintendents will inspect each of the Veterinary Dispensaries at least twice a year, one at least should be a detailed one. A report of each detailed inspection will be submitted to the Superintendent, in the prescribed form (C. V.D. 26) with their remarks, after obtaining the explanation of the Veterinary Inspector in charge, on all the irregularities pointed out.

(b) During such inspections the Assistant Superintendents will be required to spend at least three days at the Headquarters of the Veterinary Inspector to instruct the Veterinary Inspector in the correct mode of maintenance of the several registers, books, maps, charts, etc., and to co-operate with him to make the Institution popular in that locality.

(c) They will visit the Taluk Offices to find if C. M. returns are being received regularly, registered, and outbreaks of contagious diseases are promptly intimated to the local Veterinary Inspector for information.

(*d*) They will also call upon the local officers and discuss with them matters pertaining to the Department.

(*e*) During their inspections, they will check the surgical instruments, Europe drugs and country medicines and scrutinise whether the medical indents are properly made and utilised. In cases of broken or unserviceable articles, either to be replaced or discarded, the Assistant Superintendents will personally inspect them and will authorise the Veterinary Inspectors in writing to return them to the Superintendent's Office Stores, sending a copy of such of the instructions to the Superintendent's Office for information. They will also tour in surrounding villages of the Veterinary Inspector's Headquarters to satisfy that the institution is popular among the raiyats and that the Salustry's out-door work is appreciated.

Re Administration.—(*a*) Assistant Superintendents will check the diaries and periodical returns of all Veterinary Inspectors including those of the Mobile Corps men working in their area, and will see that all returns are properly submitted and punctually received in their offices. The diaries will be sent to the Superintendent after check with their remarks and observations along with the Veterinary Inspector's explanation, wherever necessary.

(*b*) They will be responsible for the correctness of all returns pertaining to epizootics and will conduct periodical verification of the books maintained in their offices, to ensure that all statistics are correctly maintained.

Grant of leave.—Assistant Superintendents will grant casual leave required by Veterinary Inspectors and their subordinates in their areas and will maintain a casual leave register for this purpose. In emergent cases such as serious illness, he will permit Veterinary Inspectors and their subordinates to proceed on a month's privilege leave and will always inform the Superintendent of their action recommending acting arrangements during the leave vacancy.

The service registers of all subordinates in the Division, excepting Veterinary Inspectors, will be maintained in the Assistant Superintendents Offices.

Re Bills.—(*a*) Assistant Superintendents will scrutinise all travelling allowance and contingent bills of the Veterinary Inspectors in their area, as to the correctness of the claims preferred by them as per Mysore Service Regulations and submit them for countersignature after obtaining the concerned officers explanation wherever necessary.

(*b*) Assistant Superintendents should on no account write their remarks on the body of the bills, but will do so on the diaries or on separate sheets of paper attached to the bills.

(*c*) All appeals for reconsideration of disallowances preferred by Veterinary Inspectors will be forwarded to the Office of the Superintendent with their remarks, for disposal.

(*d*) Indents for medicines and instruments of Veterinary Institutions will be checked by the Assistant Superintendents and forwarded to the Superintendent for sanction.

General.—(*a*) The Assistant Superintendents will submit a diary of their work during the month along with their travelling allowance bills by the 5th of the following month.

(*b*) While on tour Assistant Superintendents are required to send daily reports of work done to keep the Superintendent informed of their work in the villages.

(*c*) An Assistant Superintendent should keep in close touch with his Headquarters Hospital, taking an active part in the work and helping the Veterinary Inspector in charge, in difficult cases.

(*d*) They will attend the District Conferences and as many of the Taluk Conferences as they can, and take needful steps such as arranging for demonstrations, etc., in order to popularise the work of the Department.

(*e*) They will assist the Local Development Committees in conducting Cattle Fairs and Shows in their divisions and will supervise for the proper and effective carrying out of Veterinary work in these Fairs.

(*f*) In case of necessity the Assistant Superintendents will prevail upon the Local Committees and wait upon the District Magistrates concerned, and stop the holding of any fair or collection of cattle, or market or show, where, in their opinion, there is danger of epizootics or Rinderpest breaking out, owing to the disease being prevalent either in

the immediate vicinity of the fair grounds or owing to the movement of cattle from infected villages or localities. In all such cases they will make a detailed report to the Superintendent and ask for assistance if need be.

(*g*) They will also report of any peculiar disease prevailing in their area, among cattle, goats and sheep, horses and poultry, and will assist the officers of the Scientific Section in the investigation, and, if they have conducted any experiments or field investigation of any peculiar condition, they will forward a detailed report to the Superintendent for being included in the Departmental reports.

W D 1841—GPB—825 29-3-32.